

# Courage cards ORDER FORM

## 1 ORDER INFORMATION:

For office use Date \_\_\_\_\_ CSR # \_\_\_\_\_ 2010

| PRODUCT NUMBER | PRODUCT NAME | QUANTITY | VERSE SELECTION | CARD IMPRINT FONT choose 1-8 | CARD INK COLOR or FOIL COLOR | CARD FOIL IMPRINT CHARGE | CARD PRICE/ PRODUCT PRICE | ADD. CUSTOM OPTIONS | ENVELOPE IMPRINT FONT choose 1-8 | ENVELOPE INK COLOR or FOIL COLOR | FASTICK ENVELOPE CHARGE | ENVELOPE IMPRINT CHARGE | TOTAL PRICE |
|----------------|--------------|----------|-----------------|------------------------------|------------------------------|--------------------------|---------------------------|---------------------|----------------------------------|----------------------------------|-------------------------|-------------------------|-------------|
|                |              |          |                 |                              |                              |                          |                           |                     |                                  |                                  |                         |                         |             |
|                |              |          |                 |                              |                              |                          |                           |                     |                                  |                                  |                         |                         |             |
|                |              |          |                 |                              |                              |                          |                           |                     |                                  |                                  |                         |                         |             |

## 2 METHOD OF PAYMENT:

**Credit card**  VISA  MasterCard  
 American Express  Discover

**Bill my order** PO # \_\_\_\_\_

**Check enclosed**  
 payable to Courage Cards

CARD NUMBER  
 \_\_\_\_\_

Name \_\_\_\_\_ Exp. date \_\_\_\_\_

Signature \_\_\_\_\_

| SHIPPING & HANDLING CHARGES |             |             |
|-----------------------------|-------------|-------------|
| If order is                 | Standard:   | 2 Day       |
| \$50 to \$100               | \$10.95     | \$30.95     |
| \$101 to \$200              | \$15.95     | \$35.95     |
| \$201 to \$300              | \$25.95     | \$45.95     |
| \$301 to \$500              | \$29.95     | \$49.95     |
| \$501 to \$1000             | \$35.95     | \$55.95     |
| \$1001 to \$2000            | \$54.95     | \$74.95     |
| \$2001 +                    | 5%          | 6%          |
|                             | of subtotal | of subtotal |

|                                       |       |
|---------------------------------------|-------|
| SUBTOTAL                              | _____ |
| SHIPPING & HANDLING                   | _____ |
| MN residents add applicable sales tax | _____ |
| <b>TAX-DEDUCTIBLE DONATION</b>        | _____ |
| <b>TOTAL</b>                          | _____ |

**BILL TO:** (Correct if necessary)

## 4 CARD IMPRINT:

Up to 3 lines of personalization inside the card is included. Print or type using exact punctuation and spacing. Maximum 36 letters and spaces per line.

Line 1 \_\_\_\_\_

Line 2 \_\_\_\_\_

Line 3 \_\_\_\_\_

## 5 ENVELOPE IMPRINT:

See page 11 for pricing. Print or type using exact punctuation and spacing. Maximum 36 letters and spaces per line.

Line 1 \_\_\_\_\_

Line 2 \_\_\_\_\_

Line 3 \_\_\_\_\_

DAYTIME PHONE NUMBER (REQUIRED) \_\_\_\_\_ FAX NUMBER \_\_\_\_\_

EMAIL \_\_\_\_\_

## 3 SHIP TO: (Fill in *only* if different from Billing Address)

COMPANY NAME \_\_\_\_\_

STREET ADDRESS (Cannot ship to P.O. Box Number) \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

ATTENTION \_\_\_\_\_ DAYTIME PHONE NUMBER (REQUIRED) \_\_\_\_\_

Select **one** ordering method:

**ONLINE:** [couragecards.org](http://couragecards.org) **FAX:** 1-888-873-1771  
**PHONE:** 1-800-992-6872 **MAIL:** COURAGE CARDS  
 PO BOX 1563  
 ST. CLOUD, MN 56302 -1563

### Method of Payment

Please supply all applicable information in Step 2.

### Shipping & Handling

Use chart above to determine charges. Expedited shipping and shipping to multiple addresses will incur additional fees. Call customer service for details.

### Tax-Deductible Donation

To make a tax-deductible donation, please record the amount in the DONATION box. Your donation directly supports Courage Center's services. Thank you for your generosity.

### Customer Service:

Call 1-800-992-6872 Monday-Friday, 8 a.m. - 5 p.m. Central Time. TTY: Persons with hearing impairments, call (763) 520-0245.

### Card Order Production Time:

Allow 5-7 days plus shipping.

### Additional Custom Options:

Call 1-800-992-6872 for assistance. Allow up to 7 more days. A completed order form must accompany all custom orders, except when ordering online.

### Additional Custom Options

|  |                  |
|--|------------------|
| Extra lines of personalization ( <i>beyond 3</i> ) | \$ 4.00 per line |
| Custom verse or company logo imprint               | 25.00            |
| Front imprint                                      | 0.20 per card    |
| Signature imprint                                  | 25.00            |
| Art/logo retrieval                                 | 15.00            |
| Card proof   | 25.00 per proof  |
| Envelope imprint                                   | See page 11      |

## About Our Cards

All Courage Cards are 5 7/8" x 7 7/8", produced on paper made with recycled fiber, acid-free, chlorine-free, and tri-certified by NewPage for responsible sourcing. For sample cards, call 1-800-992-6872 or go online.

## Card Pricing Volume Discounts

| QUANTITY* | ORDER BY 9/30/10<br>SAVE 20% | ORDER BY 11/5/10<br>SAVE 10% | AFTER 11/5/10 |
|-----------|------------------------------|------------------------------|---------------|
| 50        | \$90.82                      | \$102.17                     | \$113.55      |
| 100       | 159.60                       | 179.55                       | 199.50        |
| 200       | 283.08                       | 318.47                       | 353.85        |
| 300       | 387.14                       | 435.53                       | 483.95        |
| 400       | 472.08                       | 531.09                       | 590.10        |
| 500       | 561.22                       | 631.37                       | 701.55        |
| 1,000     | 932.40                       | 1,048.95                     | 1,165.50      |
| 2,000     | 1,759.80                     | 1,979.78                     | 2,199.75      |

\* For quantities not listed, compute the price-per-card rate using the next smaller quantity, then multiply that figure by the quantity desired.

Example: To order 525 cards:  
 $\$561.22 \div 500 = \$1.12$  (price per card).  
 $\$1.12 \times 525 = \$588$  (purchase amount).

## What the Card Price Includes

- Standard verse. Dozens of choices are available. See page 9; find more online.
- Up to 3 lines of personalization inside the card, below your selected verse, in your choice of font and ink color. (Foil imprinting extra. See chart below.)
- Gold, red, or silver foil-lined envelopes, one per card. See examples at right.

## Standard Verse & Personalization Imprint Prices

(Includes set-up fee and per card imprint)

| QUANTITY | INK IMPRINT | FOIL IMPRINT |
|----------|-------------|--------------|
| 50       | Free        | \$35.00      |
| 100      | Free        | 45.00        |
| 200      | Free        | 60.00        |
| 300      | Free        | 80.00        |
| 400      | Free        | 100.00       |
| 500      | Free        | 125.00       |
| 1,000    | Free        | 235.00       |
| 2,000    | Free        | 475.00       |

\* For quantities not listed, see the note below the Volume Discounts chart.

## Imprinting Ink and Foil Colors

|  |            |  |        |  |             |
|--|------------|--|--------|--|-------------|
|  | Black      |  | Red    |  | Red Foil    |
|  | Dark Green |  | Purple |  | Blue Foil   |
|  | Brown      |  | Green  |  | Gold Foil   |
|  | Blue       |  | Merlot |  | Silver Foil |

## Elegant Enhancements

- **Custom Verse.** Create your own verse for just \$25. Call 1-800-992-6872 or go online to order and upload your custom verse and/or company logo.
- **Front Imprint.** Showcase your company name by having it printed on the front of each card. Add 20¢ per card.
- **Envelope Seals.** Foil-embossed seals are available in rolls of 50. Go online to view and order.

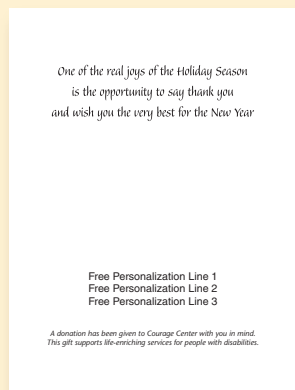
## Font Options



## Donation Imprint

Show your clients you care by giving generously to Courage Center. Make a \$500 minimum donation and a special donation message will be imprinted inside each card in the same ink or foil color as your verse and personalization. Write product number DONIMP in step 1 of your order form.

Donation message: *A donation has been given to Courage Center with you in mind. This gift supports life-enriching services for people with disabilities.*



Donation imprint sample

## Time-Saving Options

- **Signature Imprint.** Have your signature (or your group's signatures) imprinted on your cards for just \$25. Call 1-800-992-6872 or go online to download a signature template.
- **Envelope Imprint.** Have your return address imprinted on the back flap of each envelope.

## Envelope Imprint Prices

(Includes set-up fee and per envelope imprint)

| QUANTITY | INK IMPRINT | FOIL IMPRINT |
|----------|-------------|--------------|
| 50       | \$30.00     | \$45.00      |
| 100      | 40.00       | 60.00        |
| 200      | 52.00       | 90.00        |
| 300      | 60.00       | 120.00       |
| 400      | 70.00       | 150.00       |
| 500      | 78.00       | 180.00       |
| 1,000    | 118.00      | 340.00       |
| 2,000    | 204.00      | 650.00       |



Envelope imprint sample



Signature imprint sample

# Card Verse Selections

Please indicate your choice in Step 1 of the order form. (Leave blank and verse A will be used.) The verse will be sized and formatted to fit the card you select.

Custom verses incur additional charges; see page 11. Go online to view additional verses.

|  |   |  |
|--|---|--|
| <p><b>A</b></p> <p><i>Holiday Greetings<br/>and best wishes for the New Year</i></p>   | <p><b>B</b></p> <p>Wishing you a beautiful holiday season<br/>and a New Year of peace and happiness</p>   | <p><b>C</b></p> <p>May this Holiday Season<br/>bring friends to your fireside,<br/>peace to your pathway<br/>and good health<br/>throughout the New Year</p> |
| <p><b>D</b></p> <p><b>Greetings of the Season</b><br/><i>and best wishes for a happy and prosperous New Year</i></p>   | <p><b>E</b></p> <p><i>Warmest greetings and best wishes<br/>for a wonderful holiday season<br/>and a happy New Year</i></p>   | <p><b>F</b></p> <p><i>Wishing you all the joy, hope<br/>and peace of the holiday season now<br/>and throughout the coming year</i></p>                       |
| <p><b>G</b></p> <p>DANCE FOR JOY, PRAY FOR PEACE<br/>AND HOLD HOPE IN YOUR HEART<br/>THIS SEASON AND ALWAYS</p>  | <p><b>H</b></p> <p>Wishing you a<br/>World filled with<br/>Peace and Happiness<br/>this Holiday Season and<br/>throughout the coming Year</p>                               | <p><b>I</b></p> <p>In the spirit of the season,<br/>we extend our best wishes<br/>for a happy Holiday Season<br/>and a prosperous New Year</p>               |
| <p><b>J</b></p> <p><i>In warm appreciation of our<br/>association during the past year<br/>we extend our very best wishes<br/>for a happy holiday season</i></p> | <p><b>K</b></p> <p>All of us join in sending our<br/>sincere thanks and good wishes<br/>for a wonderful holiday season<br/>and happiness throughout<br/>the coming year</p> | <p><b>L</b></p> <p>One of the real joys of the Holiday Season<br/>is the opportunity to say thank you<br/>and wish you the very best for the New Year</p>    |
| <p><b>M</b></p> <p>Warm and friendly wishes<br/>for a Merry Christmas<br/>and a Happy New Year</p>   | <p><b>N</b></p> <p><i>Merry Christmas</i><br/>AND BEST WISHES FOR A VERY HAPPY NEW YEAR</p>   | <p><b>O</b></p> <p><i>Wishing you every happiness<br/>this Holiday Season and<br/>Throughout the Coming Year</i></p>   |
| <p><b>P</b></p> <p><i>During this season of celebration,<br/>our thoughts turn gratefully<br/>to you with warm appreciation.<br/>Happy Thanksgiving</i></p>      | <p><b>Q</b></p> <p><i>May you enjoy a bountiful Thanksgiving,<br/>a wonderful Holiday Season,<br/>and a prosperous New Year</i></p>   | <p><b>R</b></p> <p><i>Custom Verse</i></p>   |